

Florida Association of Resident Registered Nurse Anesthetists

Position Descriptions

As amended 8.2024

Role of the FARRNA Representatives:

1. The Program Director for each of the nine Florida nurse anesthesia programs identifies one (1) FARRNA Representative from their program to serve during the fiscal year.
2. The FARRNA representatives serve as a communication bridge between FANA/FARRNA and the RRNAs attending Florida nurse anesthesia programs.
3. FARRNA representatives must make a good faith effort to represent their schools by attending FANA events and are responsible for relaying important information from FANA and/or FARRNA to their classmates in order to promote involvement and attendance as much as possible.
4. The FARRNA Representatives are encouraged to create teams to participate in the (Spring) Beach Bowl and the (Fall) College Bowl.
5. The FARRNA Representatives are encouraged to represent their schools by nominating one clinical preceptor per program for the Guiding Light award which is presented at the Annual Conference Business Meeting in the Fall. Nine clinical preceptors (one from each program) will receive this award each year.
6. The FARRNA Representatives are encouraged to promote the Mark Welliver Award for Excellence in Education so that educators are nominated for this award which is presented at the Annual Conference Business Meeting in the Fall. The FARRNA Representatives will vote and chose one educator to receive this award each year.

Role of the FARRNA Chair:

1. The FARRNA Chair position is filled by a FARRNA representative from a Florida nurse anesthesia program.
2. As a non-voting member of the FANA board of directors, the FARRNA Chair serves as a communication bridge between FANA and FARRNA.
3. The FARRNA Chair communicates freely with the FARRNA representatives on a regular basis through the use of emails and social media in order to promote community and involvement.
4. The FARRNA Chair is a resident leader with the goal to promote the interests and involvement of RRNAs in the state of Florida. The FARRNA Chair achieves this goal with the assistance of the FARRNA representatives from each program.
5. The FARRNA Chair must make a good faith effort to attend the FANA Board of Director meetings (in-person and conference calls), the annual Spring and Fall FANA meetings and events such as CRNA Lobby Day in Tallahassee. Additionally, the FARRNA Chair is encouraged to join the FANA delegation for the AANA's Mid-Year Assembly in Washington D.C. in April.
6. The FARRNA Chair assists the Representatives to create teams to participate in the (Fall) College Bowl by promoting the events.

Role of the FARRNA Co-Chair:

1. The FARRNA Co-Chair position is filled by a FARRNA representative from a Florida nurse anesthesia program.
2. The FARRNA Co-Chair serves to assist and/or stand in for the FARRNA Chair as needed.
3. If the FARRNA Chair graduates prior to the end of the term, the Co-Chair will automatically assume the role of Chair.

Role of the FARRNA CRNA Liaison:

1. The FANA Liaison is a CRNA and member of FANA who serves at the request of the FANA President. The role of the liaison is to serve as a conduit between the FARRNA President and the FANA Board of Directors and the FANA Headquarters team.
2. Depending upon the current FANA budget, the FARRNA CRNA Liaison may be funded to attend the FANA Fall and the FANA Spring meetings and CRNA Lobby Day in Tallahassee.
3. The FARRNA CRNA Liaison facilitates communication between the FARRNA Chair and Co-Chair and the FANA Board of Directors.
4. The FARRNA CRNA Liaison communicates with FANA Headquarters to update the FANA website to reflect the names and contact information for the FARRNA representatives and current term of service dates following each FANA meeting.
5. The FARRNA CRNA Liaison oversees the FARRNA budget and reimbursement (or stipend) procedures, which vary each fiscal year according to the FANA BOD.
 - a. The FARRNA CRNA Liaison ensures the FARRNA representatives complete the FANA Reimbursement Form, if necessary, and submit their receipts within ~30 days of the event. The FARRNA CRNA Liaison approves the expense form and forwards it to the FANA HQ for processing.
 - b. In the event the FANA BOD has approved a stipend in lieu of reimbursement, the FARRNA CRNA Liaison ensures the FARRNA representatives have met the requirements for stipend disbursement and submits approval to FANA Headquarters for processing.